

**Lake County Workforce Development Board
Meeting Agenda**

Thursday, November 16, 2017—8:00 AM

**Lake County High Schools Technology Campus; 19525 W Washington St, Grayslake, IL
Room: Triple Classroom Direct**

I. Call to Order

II. Approval of Minutes – September 28, 2017 (Attachment A)

III. Public Comment

IV. Chairwoman’s Report

V. Old Business

VI. New Business

1. Approve the 2018 Lake County Workforce Development Board meeting schedule based on the recommendation from the Executive Committee (Attachment B)
2. Approve revisions to the Job Center of Lake County Memorandum of Understanding based on the recommendation from the Executive Committee (Attachment C)

VII. Presentation

3. Gina Schuyler, Assistant Principal for Student Services, Lake County High Schools Technology Campus
 - Biography attached (Attachment D)

VIII. Committee Reports

4. Executive Committee
 - Committee met November 8, 2017
 - Committee approved the HN Precision incumbent worker training budget \$68,600
 - Committee reviewed the Grant Expense Report for September, 2017 (Attachment E)
 - Committee reviewed the Board Strategic Planning Tool
5. Employer Connection Committee
 - Committee met October 17, 2017
 - Committee reviewed LCP’s Business Retention & Outreach Program metrics (Attachment F)
 - Committee reviewed Workforce Development 1st Quarter Business Services outcomes (Attachment G)
 - Committee discussed industry sector summit in manufacturing—projected date October, 2018
 - Committee reviewed the Board Strategic Planning Tool
6. Talent Pipeline Committee
 - Internship Task Force met October 16, 2017
 - Apprenticeship Task Force met October 18, 2017
 - WIOA Youth RFP Task Force met November 6, 2017
7. Operations Committee

- Committee met October 16, 2017
- Committee reviewed the Job Center of Lake County 1st Quarter Activity Report [\(Attachment H\)](#)
- Committee discussed the SNAP to Success Program Overview
- Committee received updates about the Job Center of Lake County MOU
- Committee tracked progress toward creating a Workforce Development Agency Inventory
- Committee reviewed the Board Strategic Planning Tool

IX. Updates & Information

8. National Association of Workforce Boards (NAWB)
 - The Forum 2018: March 24 - 27, 2018; Washington, DC
9. Illinois Workforce Innovation Board (IWIB)
 - Minimum Training Expenditure Policy – Revised
 - WIOA Performance Measures – Effectiveness in Serving Employers
10. Workforce Partners of Metropolitan Chicago
11. Lake County Partners Economic Development

X. Next Regular Meeting – February 22, 2018

XI. Adjournment

All Board members—and the public—are invited to attend a tour of the Lake County High Schools Technology Campus lasting from 9:00 to 9:30 a.m.