



TRAINING • CONNECTING • DEVELOPING ILLINOIS' WORKFORCE
A proud partner of the [americanjobcenter](#) network

November Workshops at the Job Center of Lake County

1 N Genesee St. Waukegan, IL 60085 847.377.3450
www.lakecountyjobcenter.com / jobcenter@lakecountyil.gov

Auxiliary aids for individuals with disabilities
are available upon request.

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| Mon, Nov 5 1:00 to 2:30 Warren Thomas | Job Search Suite: Job Search and Networking —Learn how to spend less time looking for work by strategically targeting the best job for you! Practice networking. Identify top websites to locate jobs. |
| Tue, Nov 6 & 20 9:30 to 12:00 | Walk-in Rehabilitation Services —Department of Human Services—Division of Rehabilitation Services assists individuals with disabilities. Stop in for a one-on-one employment consultation. Learn to effectively manage disabilities in the workplace. |
| Tue, Nov 6 & 20 12:00 to 1:00 | Walk-in Behavioral Health Services - Independence Center provides Behavioral Health Services to Adults 18. Speak with an employment specialist regarding ongoing employment, educational, social, housing opportunities and support. |
| Tue, Nov 6 & 20 10:30 to 12:30 Ji Wang | Walk-in Legal Assistance (Ready to Work Initiative) -The Ready to Work Initiative offers free legal services to low income people who have legal barriers to getting or keeping a job. Check in before 10:30 for service. Call 847.662.6925 with questions or visit www.pslegal.org |
| Thurs, Nov 8 10:00 to 11:00 Mo Sherman | Job Search During the Holidays - Is it worthwhile to look for work during the holidays? Yes!!! In this workshop, you will discover some of the unique job and networking opportunities that come up at the end of the year. You can land a seasonal or permanent position. Arrive on time! |
| All week: Mon-Fri Nov 12-Nov 16 10:00 to 12:00 | 5 Steps to Your Next Job - Waukegan, IL RESEARCH PREPARE DOCUMENT FIND LAND Attend our 5-day interactive workshop series. This series covers the entire job search process from researching careers to landing your next job. RSVP to mmueller@lakecountyil.gov |
| Mon, Nov 12 1:00 to 2:30 Warren Thomas | Job Search Suite: Resumes & Cover-Letters —Review resume & cover letter strategies. Create dynamic documents that feature your best skills! Learn how to explain your skills in an interview. |
| Thurs, Nov 15 1:00 to 2:00 Susie Rodriguez | Budgeting —During the holiday season, budgeting is more important than ever. Learn tips to fix your finances in this interactive workshop provided by Catholic Charities. |
| Mon, Nov 19 1:00 to 2:30 Warren Thomas | Job Search Suite: Interviewing —Learn how to explain your skills in an interview. Practice responding to challenging questions about your work history or background. |
| Mon, Nov 26 1:00 to 2:30 Warren Thomas | Job Search Suite: Overcoming Barriers with guest from Prairie State Legal Services Many factors might hold you back from employment: poor work history, lack of education, or a criminal background. Begin a new direction today! (www.pslegal.org) |
| Tue, Nov 27 10:00 to 11:30 Gus Zamora and Sandra Montoya | Job Club In this interactive workshop, employment service staff will present current employment opportunities. Learn how illinoisjoblink.com can match and refer you to suitable employment opportunities. Bring your resume! |
| Thurs, Nov 29 1:00 to 3:00 | Small Business Administration—Guest speaker Stephen Konkle For those who are considering “Taking the Plunge” into self-employment. 1) Entrepreneurship Readiness Test. 2) Description of SBA programs & services. Sponsored by Veterans Employment Workshop. RSVP on EVENTBRITE at https://bit.ly/2NE4Gs8 |

EVENTS HAPPENING AROUND TOWN!!

Resume Open Lab

Thursday, November 8 1:00 - 3:00
Fremont Public Library
1170 N. Midlothian Rd., Mundelein, IL
Create a resume or edit a current resume. Learn about emailing a resume to an employer and finding job openings via the internet.

Register online: <http://fremont.libnet.info/event/954676>
or call 847.566.8702

LinkedIn Intermediate—Guest speaker Bruce Bennett

Tuesday, November 13 2:00 - 4:00
College of Lake County in Grayslake
19351 W. Washington St., Bldg 4, Rm 424, Grayslake, IL

Discover more about the creating a professional profile and utilizing the tremendous amount of information on LinkedIn. Topics include building your own network of connections, identifying LinkedIn Groups to join, and searching individuals, companies and jobs. Learn about the creating a job search agent and the options for job applications using LinkedIn.

Healthcare Job Fair

Wednesday, November 7 4:00 - 6:30
Laker County Health Department
3010 Grand Avenue, Waukegan, IL

Please join Lake County's Workforce Ecosystem and the Lake County Health Department for a Healthcare Job Fair. Plan to attend this opportunity to meet with healthcare employers and training professional throughout Lake County!

RSVP to www.lakecountycareers.com/heathcare

THE JOB CENTER WILL BE CLOSED NOVEMBER 22 & 23

Open Lab: Wednesdays 2:00 - 4:00

Get assistance in the computer lab with:

- Creating a resume or edit a current resume
- Finding job openings via the internet
- Emailing a resume to an employer
- Filling out an online job application

Open Lab CANCELLED Nov 14

Interested in career training? Need help finding employment?

Attend an information session!

Every **Tuesday 3:00 - 4:00** and **Thursday at 11:00 - 12:00**

at the Job Center of Lake County, 1 N. Genesee St. **Waukegan, IL**

Every **Wednesday 3:00 - 4:00** at the Workforce Development Office

College of Lake County, 19351 W. Washington St., Building 4, **Grayslake, IL**

Special Services at the Job Center

Adult Education/CLC: Call Carmen at 847.543.2872 for info

Disability Services: Call Sondra at 847.377.3465 for info

Division of Rehabilitation Services: Call Paul at 847.244.8474

Illinois Job Link registration: Weekdays 8:30 - 5:00 (illinoisjoblink.com)

Ex-offender services: Call Warren at 847.543.2865 for info

Legal Services: Call Lacy Burpee for an appt 847.662.6925



Join us on social media for updates and conversation throughout the month!

Like us on Facebook: **Lake County Workforce Development**

Follow us on Twitter: **LakeCountyJobs**