

September 2019

Workshops at the Job Center of Lake County

1 N Genesee St., Waukegan, IL 60085 847.377.3450

www.lakecountyjobcenter.com jobcenter@lakecountyil.gov



TRAINING • CONNECTING • DEVELOPING ILLINOIS' WORKFORCE
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Tuesdays, Sept. 3 & 17 9:30 to 12:00	Walk-in Behavioral Health Services —Independence Center provides Behavioral Health Services to Adults 18 and above. Speak with an employment specialist regarding ongoing employment, educational, social, housing opportunities and support.
Tuesdays, Sept. 3 & 17 9:30 to 12:00	Walk-in Rehabilitation Services —Department of Human Services, Division of Rehabilitation Services assists individuals with disabilities. Stop in for a one-on-one employment consultation. Learn to effectively manage disabilities in the workplace.
Mon., Sept. 9 1:00 to 2:30 Warren Thomas	Job Search Suite: Job Search and Networking Learn how to spend less time looking for work by strategically targeting the best job for you! Practice networking. Identify the top websites to locate hot jobs.
Tuesdays, Sept. 10 & 24 10:00 to 12:00	Walk-in Legal Assistance (Ready to Work Initiative) —The Ready to Work Initiative offers free legal services to low income people who have legal barriers to getting or keeping a job. Check in before 10:00 for service. Call 847.662.6925 with questions or visit www.pslegal.org
Mon., Sept. 16 1:00 to 2:30 Warren Thomas	Job Search Suite: Resumes and Cover Letters Review resume and cover letter strategies. Create dynamic documents that feature your best skills. Learn how to explain your skills in an interview.
Thurs., Sept. 19 2:30 to 4:30 Carmen Nieto	Buscando Empleo: Nivel Basico, Correo Electronico y Curriculo (Job Search, email and resume workshop in Spanish) Information: cnieto@clcollinois.edu or 847.543.2872 .
Mon., Sept. 23 1:00 to 2:30 Warren Thomas	Job Search Suite: Interviewing Learn how to explain your skills in an interview. Practice responding to challenging questions about your work history or background.
Tues., Sept. 26 10:00 to 11:00	Job Search Lab Employment service staff will assist you in the computer lab with locating and applying for jobs. Bring an electronic copy of your resume!
Mon., Sept. 30 1:00 to 2:30 Warren Thomas	Job Search Suite: Overcoming Barriers with guest from Prairie State Legal Services Many factors might hold you back from employment: poor work history, lack of education, or a criminal background. Begin a new direction today! (www.pslegal.org)

Resume Lab at the Job Center

Wednesdays at 2:00 (no lab will be held on Sept. 11)

Arrive on time! Get assistance in the computer lab with creating or editing a resume.

The Job Center of Lake County will be closed on Monday, Sept. 2

Interested in career training? Need help finding employment?

Attend a Job Center information session!

Every **Tuesday at 3:00** and **Thursday at 11:00**

at the Job Center of Lake County, 1 N. Genesee St. **Waukegan, IL**

Every **Wednesday at 3:00** at the College of Lake County, Building 4, room 424
19351 W. Washington St., **Grayslake, IL**

Specialized Information Sessions

Wed, Sept. 4
3:00 to 4:00

ConstructionWorks Information Session— Powered by the Illinois Tollway

Are you interested in a rewarding career in construction? ConstructionWorks powered by the Illinois Tollway is a **free** training program designed to link job seekers with opportunities for rewarding careers in Illinois' high demand transportation-related construction industry. For more information or to register, visit lakecountycareers.com/constructionworks

Thursdays,
Sept. 5 & 19
1:00 to 2:00

IT Career Lab Information Session

Learn more about this no-cost Cisco and Microsoft certification training. For more information or to register, visit www.itcareerlab.org/job-seekers

5 Steps to Your Next Job

prepare ▶ **research** ▶ **document** ▶ **find** ▶ **land** ▶

5 Steps To Your Next Job

Monday, Sept. 16 to Friday, Sept. 20

10:00 to 12:00 each day

Lake Villa District Library

140 N. Munn Rd. Lindenhurst, IL

Reservations required: **847.377.3439** or mmueller@lakecountyil.gov

Veteran/ Military Job Fair

Tuesday, Sept. 10

2:00 to 6:00

Captain James A. Lovell Federal Health Care Center, Bourke Hall, Bldg. 4

3001 Green Bay Rd. North Chicago, IL

For information, call 224-610-1665 or 847-688-2412, ext. 213

Special Services at the Job Center

Adult Education/CLC: 847.543.2872 or cnieto@clcillinois.edu

Disability Services: 847.377.3465 or shaney@lakecountyil.gov

Rehabilitation Services: 847.244.8474 or Kenneth.skord@illinois.gov

Ex-offender Services: 847.543.2865 or wthomas@clcillinois.edu

Legal Services: 847.662.6925 or lburpee@pslegal.org

SCSEP Senior program: 855.994.8300 or egelacio@nationalable.org

Join us on social media for updates and conversation throughout the month!



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Follow us on Twitter:
LakeCountyJobs

Equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment by calling **TTY 800.526.0844 or 711**. To request accommodations, contact dharris@lakecountyil.gov or **847.377.3423**.