



City of Park City

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Steve Pannell

Mayor

Sign Ordinance

15.28.070 Permit--Fees.

Every applicant, before being granted a permit under this chapter, shall pay to the city collector the following license fee for each such sign or other advertising structure regulated by this chapter:

- A. Ground signs, one hundred dollars each; double-faced and V-shaped ground signs shall be deemed to constitute two signs, and the fee computed accordingly.
- B. Wall signs, roof signs and projecting signs, fifty dollars each.
- C. Awning, canopies, fifty dollars each.
- D. Temporary signs, per thirty days or portion thereof, twenty-five dollars each.

(Ord. 1984-0-4 § 1, 1984)

15.28.180 Annual inspection--Fees.

A. The building inspector shall inspect annually, and at such other times as he deems necessary, each sign or other advertising structure regulated by this chapter for the purpose of ascertaining whether it is in need of removal or repair; and to meet the expense of such inspection, the licensee thereof shall pay to the city collector an inspection fee as follows:

TABLE INSET:

Total Area of Sign in Square Feet	Rate per Square Foot	Inspection Fee
1 to 50	25 cents	min. \$10.00 to max. \$12.50
51 to 100	20 cents	min. \$12.50 to max. \$20.00
100 and over		\$25.00 per sign.

B. No inspection fee other than the license fee as required in Section 15.28.070 shall be charged during the calendar year in which the sign or other advertising structure is erected.

(Ord. 1984-0-4 § 3, 1984)

15.28.200 Exemption.

No permit fee shall be charged for the erection of political campaign signs which are displayed for a period of time not exceeding forty-five days, nor shall any permit fee be charged for the erection of signs for any charity or city sponsored events or purposes which are displayed for a period of time not exceeding thirty days; provided however,

nothing in this section shall be construed as exempting any sign from the design and construction standards of this title.

(Ord. 2003-0-19 § 1, 2003; Ord. 1990-0-10 § 38, 1990)

Chapter 15.32 CERTAIN TYPES OF SIGNS

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15.32.010 Ground signs--Defined.

"Ground sign" as regulated by this article includes any sign supported by uprights or braces placed upon the ground and not attached to any building.

15.32.020 Ground signs--Requirements.

A. Materials Required. All ground signs for which a permit is required under this article shall have a surface or facing of incombustible material; provided, however, that combustible structural trim may be used thereon.

B. Letters, etc., to be Secured. All letters, figures, characters or representations in cutout or irregular form, maintained in conjunction with, attached to, or superimposed upon any sign shall be safely and securely built or attached to the sign structure.

C. Height Limitation and Area Limitation. It is unlawful to erect any ground sign whose total height is greater than twenty feet above the level of the street upon which the sign faces, or above the adjoining ground level, if such ground level is above street level. No ground sign shall exceed three hundred square feet in area for each side of the sign.

1. The above limitation on height and surface area shall not apply to any ground sign located on property along Illinois Route 41 which is designated as C-5 commercial district as defined in the Park City Zoning Ordinance, in which case the sign shall not exceed forty-five feet in total height above the level of the street level of Route 41 or above the adjoining ground level, if such ground level is above the street level of Route

41, and shall not exceed six hundred seventy-five square feet in area for each side of the sign, provided that:

- a. The ground sign must advertise a bona fide business conducted, a product sold, or service provided on the same premises where the ground sign is located;
- b. No part of the ground sign shall be nearer than twenty feet from the edge or curblines of any street or highway;
- c. The ground sign shall not conflict with any traffic signal, traffic or road location sign, or vehicular or pedestrian travel;
- d. The ground sign shall not move or contain moving parts, which movement is caused by wind or mechanically;
- e. The ground sign shall not contain neon or flashing lights;
- f. The ground sign shall not impair the public health, safety or welfare; and
- g. The ground sign shall be removed within thirty days on any ground sign which no longer advertises a bona fide business conducted or a product sold on the premises where said sign is located, shall be taken down and removed by the owner, agent or person having the beneficial use of the building or structure or property upon which such sign may be found within thirty days after the business conducted or product sold ceases to exist on the premises. Upon failure to comply with such notice within the time specified in such notice, the city shall initiate such legal proceedings as may be required to compel the removal of said sign(s) and the recovery of any cost incurred in connection therewith, including legal fees.

D. Space Between Sign and Ground and Other Signs and Structures. Ground signs shall have an open space not less than two feet between the base line of the sign and the ground level. This open space may be filled in with a platform or decorative lattice work which does not close off more than one-half of any square foot of such open space. No ground sign shall be nearer than ten feet to any other sign, building or structure.

E. Set-back Line. No ground sign shall be erected or maintained so that any portion thereof is nearer than ten feet to the edge of the shoulder or curblines of any street or highway.

F. Not to Mislead, Interfere With, or Confuse Traffic. No sign or other advertising regulated by this chapter shall be erected in such a manner as to obstruct free and clear vision at any intersection; nor shall any such sign be constructed or located so as to obstruct or be confused with any lawful traffic-control device or sign.

G. Bracing, Anchorage and Supports. All ground signs shall be securely built, constructed and erected upon posts and standards sunk at least three feet below the natural surface of the ground, and shall be supported and braced by timbers, or metal rods in the rear thereof, extending from the top thereof to a point in the ground, from the posts or standards upon which the same is erected.

H. Supports, etc., to be Creosoted. All posts, anchors and bracing of wood shall be treated to protect them from moisture by creosoting or other approved methods when they rest upon or enter into the ground.

I. Premises to be Kept Free of Weeds, etc. All ground signs and the premises surrounding the same shall be maintained by the owner thereof in a clean, sanitary and inoffensive condition, and free and clear of all obnoxious substances, rubbish and weeds.

J. Limitation on Number of Ground Signs. Each lot shall be limited to one ground sign with a surface area in excess of thirty square feet. For purposes of this section, a lot shall be defined as provided in Section 17.64.010 of the Park City Zoning Ordinance. (Ord. 2006-0-38 § 1, 2006; Ord. 2005-0-20 § 1, 2005; Ord. 2002-0-12 § 1, 2002; Ord. 1990-0-10 §§ 24--26, 1990)

15.32.030 Wall signs--Defined.

"Wall signs" as regulated by this article includes all flat signs of solid face construction which are placed against a building or other structure and attached to the exterior front, rear, or side wall of any building or other structure.

15.32.040 Wall signs--Requirements.

- A. Materials Required. All wall signs for which a permit is required under this article shall have a surface or facing of incombustible material; provided, however, that combustible structural trim may be used thereon.
- B. Limitation on Placement and Area. No wall sign shall cover wholly or partially any wall opening, nor project beyond the ends or top of the wall to which it is attached, and any one wall sign shall not exceed an area of five hundred square feet.
- C. Projection Above Sidewalk and Set-back Line. No wall sign shall be permitted to extend more than six inches beyond the building line, and shall not be attached to a wall at a height of less than ten feet above the sidewalk or ground.
- D. Obstructions to Door, Windows or Fire Escapes. No wall sign shall be erected, relocated or maintained so as to prevent free ingress to or egress from any door, window or fire escape.
- E. Supports and Attachment. All wall signs shall be safely and securely attached to the building wall by means of metal anchors, bolts or expansion screws of not less than three-eighths inch in diameter embedded in the wall at least five inches; provided, however, that such signs may rest in, or be bolted to, strong, heavy metal brackets or saddles set not over six feet apart, each of which shall be securely fixed to the wall as provided for in this section. In no case shall any wall sign be secured with wire, strips of wood or nails.
- F. Wind Pressure and Dead Load Requirements. All wall signs shall conform to the applicable requirements of Section 2900 et seq. of the city's BOCA Building Code. (Ord. 1990-0-10 § 27, 1990)

15.32.050 Roof signs--Defined.

"Roof sign" as regulated by this article means any sign erected, constructed and maintained wholly upon or over the roof of any building with the principal support on the roof structure.

15.32.060 Roof signs--Requirements.

- A. Materials Required. Every roof sign, including the upright supports and braces thereof, shall be constructed entirely of incombustible materials; provided, however, that combustible structural trim may be used thereon.
- B. Height and Area Limitations. No roof sign shall have a surface or facing exceeding three hundred square feet, nor have its highest point extended more than twenty feet above the roof level.

- C. Set-back from Roof Edge. No roof sign shall be erected or maintained with the face thereof nearer than five feet to the outside wall toward which the sign faces.
- D. Space Between Sign and Roof. All roof signs shall have a space at least two feet in height between the base of the sign and the surface of the roof, and shall have at least five feet clearance between the vertical supports thereof.
- E. Prohibited Obstructions. No roof sign shall be placed on the roof of any building or structure in such manner as to prevent free passage from one part of said roof to any other part thereof or interfere with openings in said roof.
- F. Bracing, Anchorage and Supports. Every roof sign shall be thoroughly secured to the building framework by iron or other metal anchors, bolts, supports, rods or braces sufficient to secure the sign in place in compliance with subsection G of this section, and shall be grounded against lightening and other electrical discharges.
- G. Wind Pressure, and Dead Load Requirements. All roof signs shall conform to the applicable requirements of Section 2900 et seq. of the city's BOCA Building Code.
(Ord. 1990-0-10 §§ 28, 29, 1990)
(Ord. No. 2009-0-03, § 1, 5-21-2009)

15.32.070 Projecting signs--Defined.

- A. "Projecting sign" as regulated by this article includes any sign which is attached to a building or other structure and extends beyond the line of the building or structure and extends beyond the surface of that portion of the building or structure to which it is attached. All projecting signs shall be illuminated signs.
- B. "Horizontal projecting sign" means any sign which is greater in width than in height.
- C. "Vertical projecting sign" means any sign which is greater in height than in width.
(Ord. 1990-0-10 § 30, 1990)

15.32.080 Projecting signs--Requirements.

- A. Every projecting sign, including the frames, braces and supports thereof, shall be designed by a structural engineer or manufacturer, and shall be approved by the building inspector as in compliance with the building ordinance of the city and by the electrical inspector as in compliance with the electrical code of the city, shall be constructed of incombustible materials, shall be illuminated and shall be two faced.
- B. Illumination. The reflectors shall be provided with the proper glass lenses concentrating the illumination upon the area of the sign and preventing glare upon the street or adjacent property; and no floodlights or spotlights nor reflectors of the gooseneck type shall be permitted on projecting signs.
- C. Limitation of Glass. The lettering or advertising designs to be illuminated may be composed of glass or other transparent or semitransparent incombustible material. Any glass forming a part of any sign shall be safety glass or plate glass at least one-fourth inch thick and in case any single piece or pane of glass has an area exceeding three square feet, it shall be wired glass. One section, not exceeding three square feet in area, constructed of wire glass or safety glass shall be permitted on each side of a sign.
- D. Movable Parts to be Secured. Any moveable part of a projecting sign such as the cover of a service opening shall be securely fastened by chains or hinges.
- E. Area Limitations. Except by special permission of the city council projecting signs shall be limited in area as follows:

1. Horizontal projecting signs; fifty square feet each side.
 2. Vertical projecting signs; one hundred square feet each side.
- F. Thickness Limitation. The distance measured between the principal faces of any projecting sign shall not exceed eighteen inches.
- G. Projection over Public Property. Every projecting sign shall be placed at least ten feet above the public sidewalk over which it is erected, and a distance not greater than two feet from the face of the wall to which it is attached, measuring from the point of the sign nearest thereto, nor shall any sign or part thereof extend nearer the curb line than one foot. Every projecting sign erected over public driveways, alleys and thoroughfares shall be placed not less than fifteen feet above the level of same.
- H. Obstructions and Traffic Hazards. No sign shall be erected, relocated or maintained so as to prevent free ingress to or egress from any door, window or fire escape. No sign of any kind shall be attached to a standpipe or fire escape. No sign or other advertising structure as regulated by this chapter shall be erected on or near the intersection of any streets in such a manner as to obstruct free and clear vision; or at any location where, by reason of the position, shape or color, it may interfere with, obstruct the view of or be confused with any authorized traffic sign, signal or device.
- I. Bracing, Anchorage and Supports. Projecting signs exceeding ten square feet in area or fifty pounds in weight shall not be attached to nor supported by frame buildings nor the wooden framework of a building. Projecting signs shall be attached to masonry walls with galvanized expansion bolts at least three-eighths inch in diameter, shall be fixed in the wall by means of bolts extending through the wall, shall contain the proper size metal washer or plate on the inside of the wall.
(Ord. 1990-0-10 §§ 31, 32, 1990)

15.32.090 Projecting signs--Prohibitions.

- A. No projecting sign shall be secured with wire, strips of wood or nails, nor shall any projecting sign be hung or secured to any other sign.
- B. V-shaped signs, consisting of two single-faced signs erected without a roof or ceiling, shall not be permitted.

15.32.100 Temporary signs--Defined.

"Temporary signs" as regulated by this article includes any sign, banner, pennant, valance or advertising display constructed of cloth, canvas, light fabric, cardboard, wallboard or other light materials, with or without frames, intended to be displayed for a short period of time only.

15.32.110 Temporary signs--Requirements.

- A. Materials and Area Limitations. No temporary sign of combustible material shall exceed four feet in one of its dimensions or one hundred square feet in area; provided that such signs in excess of sixty square feet shall be made of rigid materials, that is, of wallboard or other light materials with frames.
- B. Weight Limitation. Every temporary sign weighing in excess of fifty pounds must be approved by the building inspector as conforming to the safety requirements of the building ordinance of the city.

C. Projection from Wall and Over Public Property. No temporary sign shall extend over or into any street, alley, sidewalk or other public thoroughfare a distance greater than four inches from the wall upon which it is erected, and shall not be placed or project over any wall opening.

D. Obstruction to Doors, Windows and Fire Escapes. No temporary sign shall be erected so as to prevent free ingress to or egress from any door, window or fire escape, nor shall such sign be attached to any standpipe or fire escape.

E. Anchorage and Support. Every temporary sign shall be attached to the wall with wire or steel cables, and no strings, ropes or wood slats for anchorage or support purposes shall be permitted.

F. Duration of Permits. Permits for temporary signs shall authorize the erection of such signs and their maintenance for a period not exceeding thirty days.

G. Advertising Permitted. The advertisement contained on any temporary sign shall pertain only to the business, industry or pursuit conducted on or within the premises on which such sign is erected or maintained. This provision shall not apply to signs of a civic, political or religious nature.

(Ord. 1990-0-10 § 33, 1990)

15.32.111 Temporary signs prohibited on city property.

Except as specifically provided in Section 15.32.112, no signs, temporary or otherwise shall be placed on, upon or in any city property including but not limited to roadway right-of-ways under the jurisdiction of the city.

(Ord. 2001-0-5 § 1 (part), 2001)

15.32.112 Exception.

A. The provisions of Section 15.32.110(F) notwithstanding, temporary signs only, may be placed and maintained in the following rights-of-way from and between six a.m. March 1st up to and including six a.m. April 10th of each odd-numbered year:

1. East Side of Frontage Road;
2. East Side of Teske Blvd. from Susan Circle to Washington Street;
3. The South Side of Old Plank Road;
4. The East Side of Knight Avenue from State Route 120 to Dixie Avenue;
5. The West Side of Knight Avenue from State Route 120 to Eighth Street;
6. The North Side of Seventh Street from Knight to Oldsmar.

B. The placement of temporary signs in the above locations shall be subject to the following regulations:

1. The temporary signs including its supports, shall not be, at any point, higher than forty-eight inches from the ground at the point or points of its support(s);
2. No portion of a temporary sign shall be closer than four feet from the pavement of the road or four feet from the edge of the road shoulder, whichever is greater;
3. No temporary sign shall be located within the right-of-way of an intersection of any two or more public highways, streets or roadways, if such sign interferes with a clear sight distance of seventy-five feet from the intersection of the centerlines of the intersecting streets to the right and left, where applicable, of the driver stopped at or approaching the intersection;

4. No temporary sign shall be located so as to obstruct the view of oncoming traffic of any driver entering upon any street, road or highway;
 5. No temporary sign shall be placed in any drainage ditch so as to impede the maintenance or functionality of such drainage ditch;
 6. No temporary sign shall be affixed to any public property, buildings or utility poles or facilities;
 7. It is unlawful under this section for any person or other entity to place more than two of his, her or its temporary signs closer than one hundred feet from one another.
- (Ord. 2001-0-5 § (part), 2001)

15.32.113 Removal and abandonment

It is unlawful for any person or other entity to maintain a temporary sign in violation of this chapter. All temporary signs permitted under this chapter shall be removed as of 6:01 a.m. on April 10th of each applicable year. In addition to any other remedy or prosecution for an offense, any temporary sign existing in violation of this chapter is deemed abandoned and is subject of removal and disposal by the city.

(Ord. 2001-0-5 § 1 (part), 2001)

15.32.120 Marquee--Defined.

"Marquee" as regulated by this article includes any hood or awning of permanent construction projecting from the wall of a building above an entrance and extending over a thoroughfare.

15.32.130 Marquee--Requirements.

- A. **Materials Required.** All marquees, including the anchors, bolts, supports, rods and braces thereof shall be constructed of incombustible materials, shall be designed by a structural engineer and approved by the building inspector as in compliance with the building ordinance of the city and by the electrical inspector as in compliance with the electrical code, and shall be illuminated.
- B. **Drainage.** The roofs of all marquees shall be properly guttered and connected by downspouts to a sewer so that the water therefrom will not drip or flow onto public property.
- C. **Roofs, Use and Glass.** The roofs of all marquees shall be used for no other purpose than to form and constitute a roof, and at least twenty-five percent of the area of the roof of every marquee shall be of glass or other incombustible transparent substance.
- D. **Height above Sidewalk.** No portion of a marquee shall be less than ten feet above the level of the sidewalk or other public thoroughfare.
- E. **Setback from Curb Line.** No marquee shall be permitted to extend beyond a point one foot inside the curb line.
- F. **Width.** No marquee shall be wider than the entrance or entrances of the building, plus five feet on each side thereof; provided, however, that where the entrances to a building are not more than twenty feet apart, a marquee may be made a continuous single structure between such entrances.
- G. **Bracing, Anchorage and Supports.** Marquees shall be supported solely by the building to which they are attached, and no columns or posts shall be permitted as support therefor.

H. Roof Live Load Requirement. The roof of any marquee except glass area required, shall be designed and constructed to support a live load of not less than one hundred pounds per square foot. The wind pressure requirements shall be those required by the applicable Section 2900 et seq. of the city's BOCA Building Code.

I. Anchorage to Wood Structure Prohibited. No marquee shall be erected on any building of wood frame construction unless attached to the masonry, concrete or steel supports of the building.

J. Signs Attached to Marquee. Signs attached to, or hung from a marquee shall be completely within the borderline of the marquee outer edge, and shall in no instance be lower than ten feet above the sidewalk or public thoroughfare. No sign or advertising material shall exceed five feet in height exclusive of the name of the establishment exhibiting such marquee. No advertising material shall be placed upon the roof of any marquee.

(Ord. 1990-0-10 § 34, 1990)

15.32.140 Awnings and canopies--Defined.

A. "Awning" as regulated by this article includes any structure made of cloth or metal with a metal frame attached to a building and projecting over a thoroughfare, when the same is so erected as to permit its being raised to a position flat against the building when not in use.

B. "Canopy" as regulated by this article includes any structure, other than an awning, made of cloth or metal with metal frames attached to a building, projecting over a thoroughfare, and carried by a frame supported by the ground or sidewalk.

15.32.150 Awnings and canopies--Requirements.

A. Materials, Awnings. Awnings may be constructed of cloth or metal; provided, however, all frames and supports shall be of metal.

B. Materials, Canopies. Canopies may be constructed of cloth or metal hood; provided, however, all frames and supports shall be of metal.

C. Height Above Sidewalk, Awnings. All awnings shall be constructed and erected so that the lowest portion thereof shall be not less than eight feet above the level of the sidewalk or public thoroughfare.

D. Height Above Sidewalk, Canopies. All canopies shall be constructed and erected so that the lowest portion thereof shall be not less than nine feet above the level of the sidewalk or public thoroughfare.

E. Setback from Curb Line. Awnings or canopy shall be permitted to extend beyond a point twelve inches inside the curb line.

F. Width, Awnings and Canopies. There is no limitation on the width of awnings; provided, however, that there is full compliance with all applicable wind pressure and dead load regulations as provided in Section 510 of the city's BOCA Code. No canopy shall exceed eight feet in width.

G. Awnings, Support. Every awning shall be securely attached to and supported by the building. Posts or columns beyond the building line shall not be permitted for awnings. No awning shall be attached to the wood jambs, frames or other wood members of a building (frame building excepted) when such building is less than ten feet from public property.

H. Canopies, Support. The framework of all canopies shall be designed by a structural engineer and approved by the building inspector as in compliance with the building code. All frames and supports shall be of metal and designed and constructed in accordance with Section 510 of the city's BOCA Building Code.

I. Advertising. No advertising shall be placed on any awning or canopy, except that the name of the owner and the business, industry or pursuit conducted within the premises may be painted or otherwise permanently placed in a space not exceeding eight inches in height on the front and side portions thereof.

J. Permits and Inspection. Permits for awnings and canopies shall be required as provided in Section 510 of the city's BOCA Code. Awnings and canopies shall be subject to annual inspection. The fee, if any, for an annual inspection shall be established from time to time by the city council.

K. Awnings to be Rolled. Every awning shall be rolled or folded against the building wall except when serving as a protection from sun, rain, snow or other inclement weather.

L. Sign Density Exceedable When. No sign shall be permitted to be erected within six hundred feet of any existing sign unless the sign to be so erected advertises or identifies the place on which the sign is erected or a product or service sold or furnished on the premises wherein the sign is to be erected.

(Ord. 1990-0-10 §§ 35--37, 1990)

Chapter 15.36 ENFORCEMENT

Sections:

[15.36.010 Conformity required--When.](#)

[15.36.020 Revocation of permits.](#)

15.36.010 Conformity required--When.

Every sign or other advertising structure in existence on the adoption of the ordinance codified in this article, which violates or does not conform to the provisions of this article, shall be removed, altered or replaced so as to conform with the provisions of this article within two years of adoption. The requirements of Section 15.28.060 shall be complied with immediately upon the adoption of the ordinance codified in this article.

15.36.020 Revocation of permits.

The building inspector is authorized and empowered to revoke any permit issued by him upon failure of the holder **thereof to comply with any provision of this article.**