

## CLERK'S OFFICE HOURS

Monday – Thursday 8:30 a.m. to 5:00 p.m.  
 Friday\* 8:30 a.m. to 7:00 p.m.

\*The Clerk's office will close at 5:00 p.m. on the Fridays before these holidays:

Martin Luther King, Jr. Day  
 Easter  
 Memorial Day  
 Independence Day  
 Labor Day  
 Columbus Day  
 Veteran's Day  
 Christmas

Clerk's office is closed on these days:

New Year's Day  
 Election Day  
 Memorial Day  
 Independence Day  
 Labor Day  
 Thanksgiving Day  
 Friday after Thanksgiving  
 Christmas Eve  
 Christmas Day

Friday night visitors to the Clerk's office must use the building's north security entrance via County Street, Martin Luther King Jr. Drive, or through the county's parking garage.

## DIRECTIONS AND MAP

### FROM THE NORTH

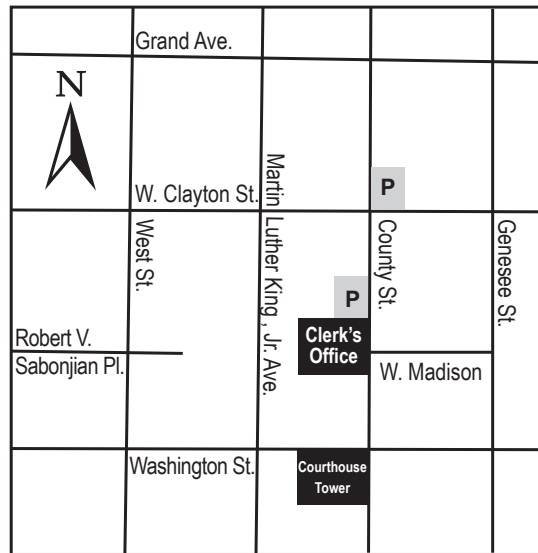
#### VIA TRI-STATE TOLLWAY (I-94)

Exit 132 East (Grand Avenue). Continue east for approximately 3 miles to County Street. Turn right (south) on County Street. Two hour free parking is available in the county's parking garage 1½ blocks on your right, near County and Madison Streets.

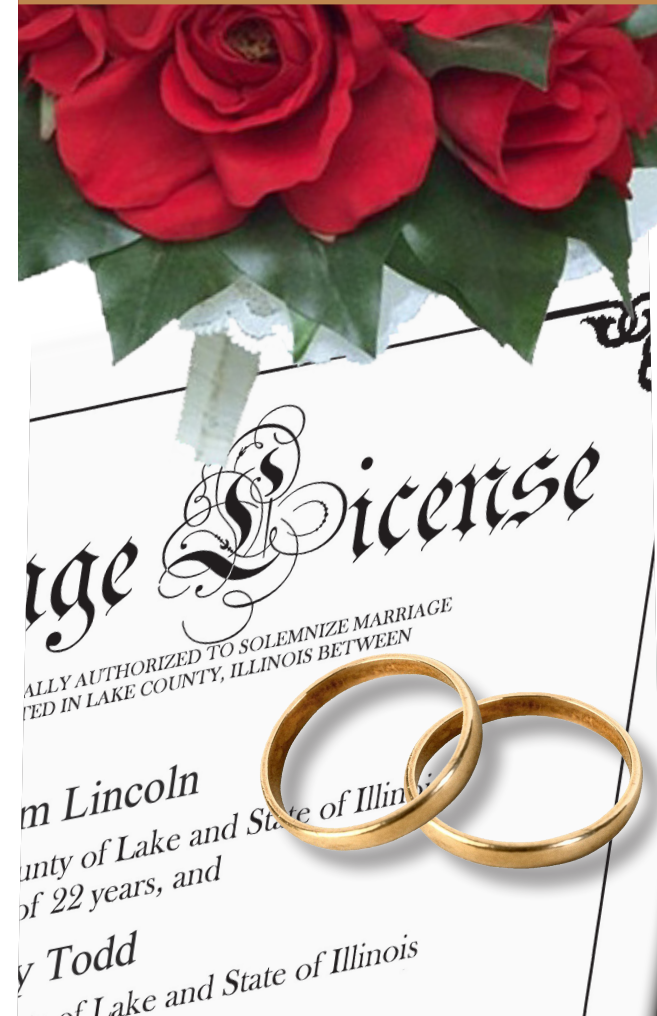
### FROM THE SOUTH

#### VIA TRI-STATE TOLLWAY (I-94)

Take left fork onto US-41 N toward Waukegan and continue for 15 miles. Exit 120 East (Belvidere Road). Continue east for approximately 2.2 miles to County Street. Turn left (north) on County Street. Two hour free parking is available in the county's parking garage 3½ blocks on your left, near County and Madison Streets.



# MARRIAGE & CIVIL UNION LICENSES



LAKECOUNTYCLERK.INFO  
 18 NORTH COUNTY ST., ROOM 101  
 WAUKEGAN, ILLINOIS 60085  
 847.377.2400

RECORDED INFORMATION: 847.377.2402

VITALRECORDS@LAKECOUNTYIL.GOV



LakeCounty  
 Robin M. O'Connor  
 Lake County Clerk

## WHERE TO APPLY

Any couple wishing to have a marriage or civil union ceremony performed in Lake County, Illinois must obtain a license by appearing together in-person at the Lake County Clerk's office, 18 N. County Street, Waukegan.

## AGE AND IDENTIFICATION REQUIREMENTS

### 18 YEARS OF AGE AND OLDER

Applicants must provide proof of age and present valid identification displaying the exact name as it will appear on the license.

### 16 OR 17 YEARS OF AGE

Marriage applicants who are 16 or 17 years of age may marry in Illinois only when both parents or legal guardians complete a consent form at the time of the license application. Parental consent forms are available from the Clerk's office. Valid identification and the original birth record are required for applicants under the age of 18.

Illinois state law prohibits civil unions for anyone under the age of 18.

### ACCEPTABLE FORMS OF VALID U.S. ID:

- Driver's license,
- State identification card,
- Passport, or
- Military identification card.

If any of the above identification is not available, then applicants must present two (2) pieces of valid identification:

- Certified copy of a birth certificate (certified English translation required for foreign certificates),
- U.S. original naturalization certificate,
- Foreign passport,
- U.S. resident alien card, or
- Consulate identification card.

Affidavits or expired identification are not accepted.

## APPLICANTS MUST PROVIDE:

- Valid identification with proof of age and first, middle, and last names as they will appear on the license
- Place of birth
- Ending date and place of either applicants' previous relationship (death, dissolution, or invalidity)
- Certified death, dissolution, or invalidity record if event was within the last six months
- Third-party interpreter for applicants who do not speak or understand English

### PARENTAL INFORMATION

- First, middle, and last names (mother's maiden name)
- Current city and state of residence
- Place of birth

## PREVIOUS LEGAL RELATIONSHIPS

Both applicants must be single and free to marry.

## NON-RESIDENTS

If either or both applicants live in another state, a license will be issued only if it is not prohibited by the state of residency.

## MEDICAL TESTS

No medical tests are required in Illinois.

## VALID DATES

A license must be obtained at least one day before the ceremony and is valid for 60 days beginning the day after it is issued. If the ceremony does not take place within 60 days, the license becomes null and void.

## LICENSE FEES AND COPIES

- \$35 Marriage or civil union license
- \$10 Certified copy of record
- \$4 Additional certified copies (When purchased together)

Acceptable payment methods include:

- Check,
- Cash,
- Money order, and
- Some credit/debit cards (\$2.50 processing fee).

When the application process is complete, the couple will pay for and leave with their license. After the ceremony, officiants will complete and return the license to the clerk's office where it will be officially recorded. Certified copies will then be mailed to the couple.

Certified copies may be ordered and paid for at the time of the license application. Copies can also be ordered online by visiting [LakeCountyClerk.info](http://LakeCountyClerk.info) and using the Vital Records form.

## CEREMONIES

### CLERGY

The clerk's office is not an agent and cannot provide contact information for any clergy or ministers.

### JUDGES OF THE 19TH JUDICIAL COURT

- Individual ceremonies are performed weekdays at the Main Courthouse and group ceremonies on weekends at the Courthouse Tower.
- \$10 cash-only fee paid to the Circuit Court Clerk .
- You will need to bring a third-party interpreter if either applicant does not speak or understand English.
- No appointments, witnesses, or rings are required.

### JUDGES' AVAILABILITY

Lake County Main Courthouse  
Monday through Friday 2:30 p.m. to 4:00 p.m.

Lake County Courthouse Tower  
Saturday 9:30 a.m. to 11:00 a.m.  
Sunday 9:00 a.m. only

For information on ceremonies performed by a judge and to confirm availability, please call Court Administration at 847.377.3600.